

# **Real Estate Development Director**

#### Summary

The Development Director will deliver support to the Executive Director in all aspects of Real Estate Development including procurement, feasibility analysis and long-term monitoring.

### **Essential Job Duties**

- Overseeing and managing the development of site plans, including the evaluation of current conditions, estimation, and the projection of future value
- Examining and analyzing the existing economic, demographic, market, and environmental variables to determine areas for development
- Reviewing sites to assess costs and required steps for zoning, local ordinances, and acceptability
- Liaising and working closely with contractors, realtors, engineers, designers, municipal government officials, attorneys, and several other required and necessary professionals
- Identifying and examining the development potential of specific municipalities
- Choosing sites for residential development
- Underwriting and creating financial proformas for affordable housing feasibility
- Procurement of grant funding, investment equity and long-term debt financing

## Skills, Knowledge, and Abilities

- Excellent verbal and written communication skills
- Strong interpersonal and teamwork skills
- Basic accounting and financial management skills
- Computer proficiency and familiarity with office Microsoft Office Suite.
- Good time management skills for timely delivery of applications and grant deadlines
- Professional experience in a related field
- A bachelor's degree is helpful in marketing, architecture, management, land planning, or related field to real estate development.

## Position and salary information

- Full time: 40 hours per week plus after-hours meetings when necessary
- Hybrid remote and in office attendance
- Mileage reimbursement
- \$70,000 annual salary

Don't meet every single requirement? Studies have shown that women and people of color are less likely to apply to jobs unless they meet every single qualification. At Homestretch we are dedicated to building a diverse, inclusive, and authentic workplace, so if you're excited about this role but your past experience doesn't align perfectly with every qualification in the job description, we encourage you to apply anyway. You may be just the right candidate for this or other roles.

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